ARCHI-LOG - Update history

This document shows the history of modifications and improvements made to the ARCHI-LOG software since version **2.06.00** published on September 16th, 2008 until version **2.06.17** published on March 18th, 2010. Modifications that concern the user interface (GUI) or that bring new functions are marked **in blue**. Modifications that are of a technical nature (e.g. software optimization) and that are not visible to the user are marked **in black**. The use of new parameters is marked **in purple**.

2.06.17 - 2010.03.18

Help files for VISTA and Windows 7: VISTA and the new Windows 7 do not recognize the previously conventionnal help files with the .hlp extension. Microsoft has stopped including the 32-bit help file viewer (WinHlp32.exe) in Windows versions starting with Vista and Windows Server 2008. To accommodate users of programs like ARCHI-LOG that still use the .hlp help files, the Microsoft Download Center offers different versions of WinHlp32.exe for Windows Vista, Windows 7, Windows Server 2008 and Windows Server 2008 R2.

However, in order to facilitate its use with Windows Vista, Windows 7 and future versions of Windows, *ARCHI-LOG* will allow the use of help files with the new **.chm** extension in addition to the older help files with the **.hlp** extension.

Add the following parameter:

* use one of the following values: HLP; CHM

«help format=CHM»

in the local parameter file of each workstation using VISTA or Windows 7 : *ikapploc.ini* to force the use of the new .chm help files (omit the quotes).

2.06.16 - 2010.02.19

Transfering data to the RDAQ: fine-tuning of the method for choosing records to be included in the transfer, now that the RDAQ allows a multiple level description. *ARCHI-LOG* will let you transfer only a part of your fonds, like a specific series or subseries. This prevents you from transfering descriptions that have already been sent to the RDAQ and have not changed. Since a transfer must always include the descriptions of the higher hierarchical levels for the XML file to be well formed, *ARCHI-LOG* will automatically add these elements to your transfer.

Transfering data to the RDAQ - personalized XML transfer: when asking for a transfer of data to the RDAQ, you can now choose a different XML format for a transfer to a site other than the RDAQ. The transfer process now uses a default template file **modele_rdaq.txt** to specify the content of a transfer to the RDAQ. In order to use a different template file, you must add the following new parameter in the **ITX-RDAQ-21** section of **specrep.ini**:

«modele=Transfert vers xxxx : modele_xxxx.txt» / «model=Transfert to xxxx : modele_xxxx.txt» for each new different transfer format. This parameter must include two parts: the name of the transfer format and the name of the template file.

When choosing a transfer to the RDAQ from the main menu bar, the TRANS02 dialog box will display a drop-down list showing an entry for the normal **Transfer to the RDAQ** option and any other personalized transfer you may have built.

Please ask for advice if you have a particular need.

2.06.15 - 2010.02.11

Administrative units module: fine-tuning of the ADD function. This module is available for users that need to continue making reference to the administrative unit and the old file number in the OTHER FILE NUMBER field of page 7 of the form **Describe fonds and collections**. This may be useful for people that previously used the ADHOC software or another one that made use of the administrative unit information.

Importation Module: modified the import process for the NUMDOSCO (other file number) field in order to allow more than one line of text.

Inventory report: a new parameter has been added in the [ARCHR11] section of **SPECREP.ini**: «montrer dossiers et pieces seulement=oui» / «show files and items only=yes», variable={spec r11 dpseul}.

to let you show only the files and items in an inventory report. In this case, all other levels will not be displayed. Use the **[Preferences...]** button on the inventory report dialog box to define this new parameter.

Verification of the hierarchical structure of the fonds: a modification has been made to allow the automatic creation of a missing hierarchical level when using the same classification plan for all fonds. Use **«?-?»** to represent the class of the fonds and the fonds number.

GROUPS menu: added a new function **Modify structure of a classification plan** that lets you browse and modify the template file **STRU EXT xxxx.tpa** where xxxx represents the site code.

Describe fonds and collections - Printing the access points: a new option lets you show and/or print the list of access points to an archival unit at the end of its **RAD description** (page 10) and in the reports (ARCHR02). Use the following parameter:

«show access points=yes/no» in the **[ARCHR02]** section of **specrep.ini** to activate or deactivate this possibility.

Describe fonds and collections: open the index table when displaying the **RAD Description** tab, if it is not already open.

Printing the description of a fonds : displaying the extent of the physical description : *ARCHI-LOG* will now show the third decimal of the extent of the descriptive unit. This modification will let users see values down to the millimeter level when they use code «031 - m. of textual documents».

2.06.14 - 2009.06.02

Describe fonds and collections : cancelling the addition of a new record : in some circumstances, cancelling the addition of a new record would result in the creation of an empty record that appeared at the top of your table. This behavior has been corrected.

2.06.13c - 2009.05.14

Evaluation of a new module : Correction of a bug in the evaluation function of a temporary module. This update corrects the error «Variable XDATE non trouvée/not found». This error could stop ARCHI-LOG from functioning but it had no consequence on the data. Furthermore, it would occur only for users that had received a key allowing for the temporary evaluation of a module.

2.06.13b - 2009.05.13

Template files for HTML-format reports: ARCHI-LOG now uses the X:\archilog\html\ folder (where X: is the letter of your server drive or your PC main disk drive, if you use ARCHI-LOG in a stand-alone mode) as the location where to find all template-files for the HTML-format reports. You can modify these template files so that they reflect your corporate web signature and the general visual characteristics of your web site.

2.06.13 - 2009.05.12

Module management : fine tuning of the verification process for authorized modules; adopted a standard way of treating dates : use the format yyyymmdd or yyyy/mm/dd and also allow the following separators : (.-) (dot and slash).

Batch processing: fine tuning of the unit-number display routine when field CODECLAS is choosen; corrected a bug in the program; added the field COLLATIO.CODEDOCU in the field list *listechamps.fm2*.

Printing the description: added <u>five</u> new parameters in **specrep.ini**:

the first parameter will allow printing the name of the image file in the WORD report;

the second one lets you specify a minimum width (in % of the screen width) to be reserved for displaying the image in the HTML-format report; you can specify a minimum width of 10% to keep the caption close to the image;

the third parameter will make the program output click-able images in the HTML-format report; the fourth one lets you define the method for obtaining full-size images in the HTML-format report: method (1) uses the tag ... while method (2) calls for a special function written in a JAVA script at the start of the report;

finally, the fifth parameter lets you activate or deactivate the alignment attribute in the IMG tag; it is better to deactivate this attribute as it behaves inconsistently in some browsers.

```
* parameters for WORD only
show image name=no

* parameters for HTML only
width of image in table=10
click-able image=yes

* method for showing image

* 1 = through a <a href=xxx>...</a> link;

* the image will be shown full size on a distinct window;

* 2 = through a Java script; requires that Java be activated

* on the client browser and that the Java script be

* included in the HTM-M2.fm2 template file;

* this method will show the image, its caption,

* the provenance of the image and a notice

* about reproduction rights;

type of image link=2
```

type of image link=2 deactivate alignment attribute=yes

If you want to use the JAVA script method, you must add the following code to the *HTM-M2.fm2* template file in the *\archilog\html* folder. Put the code after the line that starts with *<TITLE>...* (the fourth line of the file):

```
<SCRIPT LANGUAGE="JavaScript" TYPE="TEXT/JAVASCRIPT">
<!--
largeur=0;
hauteur=0;
titre_page = "%%h80%% - %%h81%%.":
nom org = "%%h53%%":
if (screen) {
  largeur = screen.width-100;
  hauteur = screen.height-100;
function aff_img(nf,titre)
  nvpage =
window.open("","image","toolbar=no,location=no,scrollbars=yes,status=yes,resizable=yes,width="+largeur
+",height="+hauteur);
  nvpage.document.write('<HTML><HEAD><VHEAD><BODY><CENTER>');
  nvpage.document.write('<img src="'+nf+'" ><br><');</pre>
  nvpage.document.write('<b><font size=2>'+titre+'<\b>');
  nvpage.document.write('<br><br>This image is found in '+titre' page+'<\b>');
  nvpage.document.write('<br><br><br>All rights reserved. '+
    'Any use or reproduction of this image must mention its origin.<br>'+
    "Any use or reproduction without the consent of "+nom_org+' is strictly forbidden.<Vb>');
  nvpage.document.write('<\font><\CENTER><\BODY><\HTML>');
```

```
nvpage.document.close();
}
-->
</SCRIPT>
```

If you have not yet personnalized the *HTM-M2.fm2* template file, you can simply delete it from the *\archilog\html* folder. *ARCHI-LOG* will build a new version from the template located in the *\archilog\HM2.fm1* file.

Image management : use variables {vhtml_site} or {vhtml_siteIMG} (if the later is defined) to locate the default image folder.

The variable {vhtml_site} is first defined by the parameter **«site=S001»** in **archilog.ini** and then by the parameter **«shared site=S001»** in **ikappgr.ini** of another group. This lets you share the same image folder between two groups.

2.06.12 - 2009.04.24

Indexation module: as the management of the indexation module is quite heavy on resource usage, we put a timer that forces the closing of all tables linked to the index, the thesaurus or the authority file when you leave the indexation module for more than five minutes, or for more than ten minutes if you have chosen to use this module in an exclusive manner.

However, when you come back to the indexation module, it does not open correctly all the required tables and shows a number of error messages. This behavior has been corrected.

The closing delay for the indexation module tables has been lowered to a minute or to five minutes if you use it in an exclusive manner. This has been done to prevent blocking other users when they must open these tables for a specific need such as changing a unit number or deleting an archival record. Fine tuning of the lock mechanism when you choose to use the indexation module in an exclusive manner.

2.06.11 - 2009.04.21

Conversion module - Exportation - Thesaurus and Authority File: a new option has been added to the Export module: the exportation of the Thesaurus and of the Authority File. The Import module has been modified to recognise and process correctly the new descriptors needed for the identification of terms to add and for the identification of the relations with other terms.

WARNING: the new export function for the thesaurus and the authority file will be executed automatically at the end of the update process in order to rebuild the data files that host the thesaurus and the authority file as well as the data file that lists all relations between terms. This process will re-synchronize the data files of the indexation module.

It is very important to print your thesaurus and your authority file separately and to make a backup copy <u>before</u> installing this update for *ARCHI-LOG*. These printouts will be useful for comparing your data after the installation of the update.

Please verify carefully your thesaurus and your authority file, if you have any, by comparing the previous printed version with the new version. Call us if you see any difference.

Indexation module - Thesaurus and Authority File: the addition of multiple UF-UT terms is now done correctly. The display of the [Thesaurus] and [Authority File] tabs is now better synchronized with the two other tabs of this part of the module. Many functions of this module have been optimized and a number of incorrect behaviors have been corrected. The need to rebuild the internal index files has been considerably reduced. However, this module is quite complex as it needs to incorporate many strict rules. When you detect a lack of coherence between the [Thesaurus] and [Thes.-Record] tabs or the [Authority File] and [AF-Record] tabs, you only need to start the Rebuild internal index files function available from the [Utilities] button on the main menu bar to correct the situation.

Session management: the session management form (IK28300) now allows you to send a compulsory

stop request to all other workstations running *ARCHI-LOG*. If there is no response from the user within a 60-second delay (one minute), *ARCHI-LOG* will close the current form in use after having saved all changes, if there is any. The previously opened form will then also receive a stop request. All opened forms will be closed in this manner. In the end, *ARCHI-LOG* itself will be closed. If you click on the **[OK]** button of the stop request message, you will have all the time you need to complete your changes and close *ARCHI-LOG* yourself. It is possible that you will still encounter a few other stop request messages. You only need to click on the message button within the 60-second delay. You can change this delay by changing the value (in seconds) of the following parameter in the *archilog.ini* or *ikapploc.ini* parameter files:

«stop request delay=60»

2.06.10 - 2009.04.02

Adding a keyword and/or a relation in the index: modification to the display of the dialog box used to add a new keyword and/or relation. This was done to remove the ambiguity about the choice between *Main access point/Secondary access point*. This choice applies to the term in the input field labelled **Keyword**.

Indexation module: correction of an error causing the message «XMESS variable not found».

Indexation module: Index side: the addition of a link to a secondary keyword is now fully functional.

To add a link between an existing secondary access point and the current archival unit, first reach this secondary access point so that it displayed in the keyword input area of the indexation module [Index-record] tab; click on the [Add] button. This will display the Adding a keyword and/or a relation in the index dialog box. Click on the [Use the keyword currently displayed] button. The previously choosen secondary access point will appear together with the corresponding main access point. Click on the [Create keyword and/or relation] button to finish.

To add a new secondary access point, click on the [Add] button to display the Adding a keyword and/or a relation in the index dialog box. Enter its description into the input field labelled Keyword; choose the Secondary access point option; choose the required Main access point, or enter its description if it does not already exist. Click on the [Create keyword and/or relation] button to finish and to return to the indexation module main form.

New validation steps have been added in the program in order to prevent you from deleting a keyword by erasing it through the **[Modify]** button. Keywords erased in this way have a null description but they <u>still exist</u>. To show their existance in the list of relations of the **[Relation]** tab and give you a chance of correcting this situation, they will appear with the mention "This term is not defined...". However, if the keyword is a secondary access point, you will only see a dash (-), with no other information.

The [Index/Fonds] tab now works correctly. Display time has been dramatically reduced. Be warned that this is a computing-intensive operation that could slow you down significantly if you have a very long list of keywords and links to archival units.

If you wish to see the progression of your fonds indexes in real time, you can activate the use of this function by defining the following parameter in *archilog.ini*:

«show index tab 2=yes».

The display of the general index in the **[General index]** tab is also faster. You can activate its use by defining the following parameter in **archilog.ini**:

«show index tab 1=yes».

Alphabetical list of terms in the index: this list, reached by clicking on the **[Browse]** button, now also shows the description of the main access point between square brackets [] when the term is a secondary access point. This is useful when the same term is used as a secondary access point to a number of main access points.

2.06.09 - 2009.03.25

Indexation module : index behavior : a new parameter **«allow multiple UT=yes»** has been introduced to allow the creation of multiple UT (accepted) terms for the same UF (rejected) term. This will allow the following relations in your index and in your thesaurus/authority file :

keyword A SEE keyword B SEE keyword C

keyword B ...unit number

keyword C ...unit number

If you do not wish to allow multiple UT relations for the same UF, in your index or thesaurus/Authority File, you only need to leave this parameter to its default value (no), which is also the default behavior of *ARCHI-LOG* if the parameter is not defined.

To change this parameter: use **Utilities --> Modify preferences** and then choose **archilog.ini**.

Add the following purple lines at the end of the [behavior of the indexation module] section :

(note: some of the following lines could be already there...)

•••

[behavior of the indexation module]

- * do not enable the first 2 tabs of the indexation module
- * if the number of keywords becomes too high ...
- * or for the sake of better efficiency

show index tabs 1 and 2=(your current choice : yes/no)

* or allow one and not the other

show index tab 1=(your current choice : yes/no) show index tab 2=(your current choice : yes/no)

- * enable or not the tabs showing the hierarchy
- * of the thesaurus and the authority file (AF)

show hierarchy of thesaurus/AF=(vour current choice : ves/no)

- * allow multiple UT(accepted) links for the same UF(rejected) term
- * in the index, thesaurus and the authority file (AF) allow multiple UT=no

...

Printing reports to MS-WORD: a non-zero default value has been given to the variable {spec_taille1} to correct an error message occurring at the beginning of a report.

Verification of the expiry date: the program now verifies the expiry date of a demonstration version. A message will warn about the end of the evaluation period and the user rights will be lowered so that he can only consult the data.

Security implementation: most input forms now require a user profile of 40 or more.

Voice synthesis: a new error message appears when the speach synthesis module of MICROSOFT has not been correctly installed. Modification of the message in *ikw00.fm2*.

Text-editing-window: this window can now be also used in the staff input form (staff module).

Printing the general index : a new parameter in the **[ARCHR06]** section of **specrap.ini** allows you to print a general index even if there is no link to any unit number :

«show unreferenced terms=yes»

2.06.08 - 2009.03.14

Thesaurus and Authority file: a significant improvement has been made to the indexation module. This will reduce the number of messages asking to reindex the files, when you are repeatedly adding new keywords in the same alphabetical area.

2.06.07 - 2009.03.12

Text-editing-window: orthographical correction: the behavior of *ARCHI-LOG* needed to be changed slightly when you clicked on the button calling the orthographical correction function of MS-WORD. You will now see the temporary document needed by WORD to correct your text. This document will display itsef on top of *ARCHI-LOG* but under the orthographical correction dialog box of WORD. Nothing else will change. It is this dialog box that has the control until the correction is finished, after which he temporary WORD file will disappear and control will return to the test-editing window of *ARCHI-LOG*.

This change is required by the behavior of *VISTA* and *WORD-2007* which do not display the orthographical correction dialog box on top of all other windows, including *ARCHI-LOG*, as WORD did before. The dialog box was there, waiting for input from the user, but hidden behind the *ARCHI-LOG* window. Since users could not see this dialog box, they thought that *ARCHI-LOG* was frozen.

Futhermore, our tests indicate that *ARCHI-LOG* is fully compatible with *WORD-2007* and *VISTA*. However, one has to download the WinHelp32 utility from MICROSOFT to be able to read ARCHI-LOG help files.

Staff maintenance module: fine tuning of the input form for the staff maintenance.

Workstation upgrade: creation and distribution of a new installation file (version 2.06) for executing *ARCHI-LOG* from a distant workstation in a network. This upgrade is required by the new image management of the staff module.

2.06.06b - 2009.03.06

Printing the reports in the WORD format: remove all tab stops at the start. Some Word default configurations could leave a number of tab stops that would enter into conflict with the page setup required by *ARCHI-LOG*.

Give a default value to the variable {spec_taille1}.

Add the following lines in the **[COMMUN]** section of the report parameter file **specrep.ini**, if they are not already there :

```
* size(1): for the unit number and the title
* size(2): for data, variable according to report
* size(3): for hierarchical data, at lower level
size(1)=12
size(2)=10
size(3)=8
```

Starting from this version, future updates to the report parameter files **specrep.ini** and **specrap.ini** (french version) will be named **specrep_NV.ini** and **specrap_NV.ini** and will be distributed with each new version. If the new parameter values are satisfactory, rename the updated files in the following way:

- first keep a copy of the old files (put the date when you actually do the work):

```
specrep.ini --> specrep_before_2.06.06.ini
specrap.ini --> specrap_before_2.06.06.ini
- and then rename the updated files :
specrep_NV.ini --> specrep.ini
specrap_NV.ini --> specrap.ini
```

This will allow you to be up-to-date regarding recently introduced parameters.

You can also compare the new parameters with your old version and copy one by one the old parameter

values that you wish to keep.

2.06.06 - 2009.03.03

Documentation : this version includes the documentation about the update history which was missing from the previous version. The web site will now include a PDF version of this documentation instead of the HTML table presentation.

Text-editing-window: as announced in the previous version, users can now modify their own version of the documentation file. This file could complete or replace the other standard documentation file called **noteschamp.fm2**. Notes that will be written to it can be used as a way of showing specific input rules for each RAD field. This file could be the start of a common documentation medium for archivists, pointing to commonly agreed rules.

Main menu bar: Help > Examine basic input rules and Modify your own user input rules for RDDA fields: the Help sub-menu now contains two new items that allow the archivist to examine basic input rules and then to modify his own input rules specific to each of the RAD fields. These rules will then be displayed in the text-editing window of each RAD field so that the user can consult them directly at the time of input.

Main menu bar: Help > Description of the ARCHI-LOG transfer protocol: added information about the new descriptors for the thesaurus and authority file.

Community members (Staff module): fine tuning of the input form. Added a first report showing a data sheet for the choosen member. A picture field will show the first image in the album or the selected image if the **[Album]** tab is already open. This report is available through the **[Print]** button of the navigation menu of the input form.

Also added two new reports that show the list of all members since the beginning and the list of current members. These reports are available under the **Reports** item of the main menu bar.

Describe fonds and collections : Images tab : added the capacity of reading WAV and MP3-formated files; *ARCHI-LOG* will use the Windows XP "Windows Media Player" if available.

Conversion module - Importation : added processing for importing thesaurus and/or authority file terms. The required descriptors are :

%%site

XXXX

%%thesaurus or %%authfile

language=x

term=xxx

rel:RR=xxx where RR = one of BT, NT, UT, UF, RT, FR, EN, XP, XA.

term=xxx

term=xxx

When you need to add a relation (for example NT:narrow term) between two keywords, you first add a line term=first keyword, and then add below this line another line rel:NT=second keyword. You can also add another level of relation by reinserting the second level keyword as a main term and then add the relation with the third level keyword:

term=first keyword

rel:NT=second keyword

term=second keyword

rel:NT=third level keyword

All relations (rel:RR=xxx) apply to the previous term=xxx line.

Updating the structure of data tables: added a function to test the creation of a file in the folder *C:\archilog\R*. A failure of this test means that the sub-folder R does not exist or that you do not have creation and overwrite rights for this folder. Please ask your network administrator to correct this problem.

2.06.05 - 2009.02.04

Describe fonds and collections : added a new parameter **«fill unit number with=1:;2:;3:0;4:0;5:0;6:;7:;»** in **archilog.ini** to allow defining an optional fill character for each element of the unit number.

In this way, you will be able to display unit numbers having the following form:

P1/11000: series 11

P1/11200 : series 11, sub-series 2

P1/11350: series 11, sub-series 3, sub-sub-series 5

To use this possibility, enter the following data under the last **«numbering=...»** line, in the **[how to display unit numbers]** section of **archilog.ini**:

- * complete each empty element of the unit number with this fill character
- * if the preceding element contains its own fill characer or is not empty
- * the fill character of each element is described by the following rule :
- * i.x.
- * where i = the position number of the element: 1=fonds number, 2=series number, etc
- * x = fill character or nothing if fill character not required at this position
- * fill unit number with=1:;2:;3:0;4:0;5:0;6:;7:;

In this case, the numbering rule should be "numbering=P1/2345,6.7" or "numbering=P-1/2345,6.7".

Describe fonds and collections : Images tab : correction of display problems that occured when clicking on the [>>>] button (Enlarge/Reduce the size of the list).

Describe fonds and collections: Page 2 tab: added a new button [...] that lets you specify date slices of the Creation date field when this field refers to many periods; added a new field DETDCREA in the *FONDCOL2.dbf* table; the two date fields (used for seaching purpose) are now labelled: <u>Farthest dates</u>. **Noteschamp.fm2:** this file will contain additional documentation about each RAD field, to be shown at the bottom of the text-editing window; in a future release, your organisation will be able to modify a companion file called *Notes_site.fm2* to show its own rules on how the data must be entered.

Text-editing-window: a new message area under the input area now shows any information entered in the file *Noteschamp.fm2*, for each of the RAD fields. In this way, the user will be seeing all the documentation needed to correctly describe the RAD field being modified.

Search module using the dictionary: added the capacity of refining the search when a date criteria is used: the program now uses the data in the Fondcol2.DetDCrea field when more than one period is defined in the **Creation dates** field.

Validation of date values when this criteria is used.

Report module: open tables in a private session to prevent blocking the use of other reports by other users. Automatically show the result of any report in HTML format in the default internet browser.

Printing the description in a WORD document: images without a caption where showing as empty lines when using the option of not showing images; in the future, an empty caption will appear as ... (three periods).

Printing the statistics: this report can now be made in the WORD and HTML formats; you can add the following parameters in **specrep.ini** under the **[ARCHR04-Statistics]** section if you wish to modify the character size:

```
* size(1): for unit number and title
```

* size(2): for statistics size of header=14 size of sub-header=10 size of footer=9 size(1)=11 size(2)=10 title in bold=yes **Printing the index in the HTML format :** the HTML format of the report was incorrectly named *indxgeni.htm*; the correct name is now *indxgen.htm* (no *i* after *indxgen*).

Managing community members: this new optional module now offers an entry form for data pertaining to members of religious communities; reports will be added that will show the data for a specific member, lists, annuary, etc. Image management will be integrated. Creation of the *MEMBRE.dbf* table with a temporary data structure that will be changed when the first users will have finished normalizing their data.

IMPORTATION MODULE: after an importation file has been saved to a text file from WORD, one must only use the text editor included in ARCHI-LOG or the NOTEPAD Windows software. You must not use WORDPAD because this software will add unwanted characters in the importation file.

2.06.04 - 2009.01.21

Main menu bar: Reports: a new item Material designation list has been added to the list of reports.

Describe material designation codes : a new **Print** button lets one print the list of material designations, in numerical order.

2.06.03 - 2009.01.12

Describe fonds and collections: correction of the CANCEL button behavior.

Printing the statistics: completed the english translation of messages (archw05.fm1 and .fm2).

APROPOS.scx and APROPOS2.scx: new fax number.

2.06.02 - 2008.11.05

Describe fonds and collections: Indexation tab: main terms that had an accentuated first character did not appear in the index report; this has been corrected; the type of index [Onomastic,Subject,Title] is now defined correctly when adding a secondary term; the function to add a secondary term has been tested and is fully functional.

Describe fonds and collections : Images tab : the button **[Print image]** now suggests to use the **[W]** button when the document is a .PCX ou .PNG file.

Printing labels : definition of a new label format (Avery 5961). For those that where using Avery 5061 labels, please verify that the choosen format is indeed the one you want.

2.06.01 - 2008.09.27

How to use ARCHI-LOG: help file *archilog_en.hlp*: completed the english translation of the documentation; added the appropriate screen pictures. We suggest that you print this help file, subject by subject, to provide a comprehensive user guide.

Transfer to the RDAQ: added a link to the RDAQ web site in the **Transfer** sub-menu; corrected the way the url address was choosen: it can come from the "url=www.name_of_your_organisation.org" parameter in the file **archilog.ini** or it can be specified for each archival unit under the Properties tab of the form **Describe fonds and collections**.

Text-editing-window tool bar : the title of the tool bar is now read from *ikw09.fm2*, in the U_MEM.init section;

Text-editing-window contextual menu: modified the english label in the [**Format**] sub-menu: [**No break**].

Indexation contextuel menu: modified the following caption: [Modify link properties].

2.06.00 - 2008.09.16

This new version of *ARCHI-LOG* now integrates all the new fields of the July 2008 update of the RAD as well as the new chapter 13.

Also, this update of the RAD formally integrates the notion of collection and that of a series not belonging to a fonds. This possibility was already included into *ARCHI-LOG*.

Describe fonds and collections : new chapter 13 : added the descriptions of the fields required by the new chapter 13 : Discrete items. The RAD update of July 2008 has now been integrated into *ARCHI-LOG*.

Printing the description of a fonds in a WORD document: show the file *vide.jpg* (empty) instead of a message when the image file does not exist; this has been done in order not to interrupt the report construction in WORD with messages from *ARCHI-LOG*. Also added the following new parameters, in the **ARCHR02** section in *specrep.ini*, that will allow controlling the number of empty lines between adjacent archival units and between levels:

```
«number of lines between each fonds=2»
«number of lines before each series=2»
«number of lines before each sub-series=1»
«number of lines before each s-s-series=1»
«number of lines before each s-s-series=1»
«number of lines before each file=1»
«number of lines before each item=1»
these parameters define the array variable {spec_r2_nlavniv(1 to 7)}.
Do not put a period after a tag.
```

How to use ARCHI-LOG: help file *archilog_en.hlp*: the section about the update process [Managing the software update] has been completed to better explain how the update mecanism of *ARCHI-LOG* works.